

# Benjamin Sasser

## Business Analyst

### Experience

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May 2019 – January 2020

#### Lead Construction Coordinator

Managed time and job entry operations for over 75-line crews across the Northern California region, ensuring meticulous record-keeping and seamless communication of vital information to the local utility regarding each crew's workload and job progress. Conducted rigorous Quality Assurance and Quality Control (QAQC) checks on all documentation upon daily job completion.

January 2020 – November 2020

#### Assistant Project Manager

Managed comprehensive communication of all work activities conducted by multiple crews within the Northern California region to the respective local utility company. Implemented meticulous job tracking protocols, overseeing every project from initiation to completion, ensuring strict adherence to scheduled deadlines. Proficiently identified and communicated any deviations or challenges to the utility companies, maintaining transparency and pro-active resolution.

November 2020 – Current

#### Data Analyst

Assumed a pivotal role in the project's financial operations, responsible for meticulously aggregating invoicing data from all participating companies. Proficiently transformed this data into a standardized format suitable for integration into the primary utilities' Cost Tracking and Estimation (CTE) tool through Excel. Notably, managed the generation of Excel-based invoices, consistently exceeding \$5 million in weekly revenue at the project's height.

Proactively engaged with clients to discern their specific visual representation preferences, contributing significantly to their project success. This encompassed various aspects, ranging from real-time field job tracking and meeting critical project deadlines to meticulous adherence to the allocated budget throughout the fiscal year. Employed advanced tracking methodologies to assess crew work efficiency, identifying and rectifying any disparities in valuation.

Streamlined and enhanced workflow efficiency by automating the majority of manual Excel-based processes using VBA, thereby optimizing customer experience and overall project effectiveness.

### Education

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2017-2019

#### AAS: Associates of Applied Science

Central New Mexico Community College

### Skills

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- Proficient in Excel with 5+ years of experience, including expertise in VBA and advanced back-end Excel operations.
- Skilled in SQL/SSMS/Azure with over 3 years of experience, proficient in writing complex queries and developing stored procedures.
- Possess 3+ years of PowerBI experience, specializing in the creation of dynamic live visualizations for customer engagement.
- Demonstrated problem-solving abilities.
- Pro-active approach to tasks and challenges.
- Strong teamwork skills.
  
- Highly adaptable to changing environments and tasks.

### Contact

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8316 Santa Clarita St NE,  
Albuquerque, NM 87113  
(505) 414-4865  
ben.sasser@hotmail.com